

**1. TITLE OF THE CERTIFICATE (DE) <sup>(1)</sup>**

**Lehrabschlussprüfungszeugnis Entsorgungs- und Recyclingfachkraft**

<sup>(1)</sup> in original language

**2. TRANSLATED TITLE OF THE CERTIFICATE (EN) <sup>(2)</sup>**

**Certificate of Apprenticeship “Waste Management and Recycling Specialist” (f/m)**

<sup>(2)</sup> This translation has no legal status.

**3. PROFILE OF SKILLS AND COMPETENCES**
**Specialist areas of competence:**
**Material flow management**

The Waste Management and Recycling Specialist accepts waste, assesses it and checks the accompanying documents. He/she performs simple physical and chemical analyses on waste samples and identifies and classifies waste. In doing so, he/she recognises fundamental interactions and potentially dangerous reactions between waste materials and initiates measures if necessary. The Waste Management and Recycling Specialist has a sound overview of relevant legal provisions concerning the acceptance and processing of waste and observes these in his/her activities. He/she defines waste treatment steps (e.g. shredding, crushing), and processes and sorts waste. To this end, he/she operates and monitors sorting and conveying equipment and operational waste management systems and detects and rectifies faults and malfunctions where necessary. The Waste Management and Recycling Specialist transports and stores waste, ensuring it is handled correctly. He/she documents in a professional manner the activities that are carried out. In addition, the Waste Management and Recycling Specialist carries out material flow analyses of the most important in-house waste groups. He/she cooperates in the organisation of operational material flows and identifies possibilities for their optimisation.

**Waste consulting and waste management**

The Waste Management and Recycling Specialist has knowledge of the basic situation and current objectives of the Austrian waste management sector. He/she recognises waste prevention potential in companies and can assess future developments in company waste management, such as the effects of waste management measures. The Waste Management and Recycling Specialist is qualified to carry out the tasks of a waste management officer as defined by the Waste Management Act. This includes, in particular, supporting companies to help them properly organise the implementation of waste law regulations and monitoring compliance with these regulations. The Waste Management and Recycling Specialist draws up waste management concepts and, in the course of this, determines the costs of waste treatment and the proceeds from used materials. In addition, he/she advises on waste management issues and acts in a professional manner towards the target group he/she is advising. The Waste Management and Recycling Specialist independently handles enquiries on various topics such as recycling or waste separation and deals with complaints and claims competently.

**Interdisciplinary areas of competence:**
**Working in an operational and professional environment**

The Waste Management and Recycling Specialist has basic knowledge of the operational range of services, as well as business management contexts, in order to organise and carry out his/her activities efficiently and to align them with the interests of the company in terms of intrapreneurship. He/she acts within the operational structure and process organisation in a self-competent and socially and methodically competent manner and handles the tasks assigned to him/her in a solution-oriented manner and in accordance with the situation. Furthermore, he/she communicates and acts in a target group-oriented way.

**Quality oriented, safe and sustainable work**

The Waste Management and Recycling Specialist applies the principles of operational quality management and is involved in the further development of operational standards. He/she reflects on his/her own approach and uses the knowledge gained in his/her area of responsibility. The Waste Management and Recycling Specialist observes the legal and operational regulations for his/her personal safety and health at work and acts appropriately in the event of accidents, injuries or personal assaults (in particular sexual harassment, violence, bullying). In addition, the Waste Management and Recycling Specialist acts in a sustainable and resource-conserving manner.

#### 4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE <sup>(3)</sup>

**Range of occupations:**

Employment including in municipal and private waste disposal and recycling companies such as waste collection, large landfills, hazardous waste disposal companies, in recycling companies for special waste materials such as paper, glass, scrap metal, organic waste, as well as in industrial companies with their own waste disposal and recycling plants

<sup>(3)</sup> if applicable

**(\*) Explanatory note**

This document has been developed with a view to providing additional information on individual certificates; it has no legal effect in its own right. These explanatory notes refer to the Decision (EU) 2018/646 of the European Parliament and of the Council of 18 April 2018 on a common framework for the provision of better services for skills and qualifications (Europass).

More information on Europass is available at: <http://europass.cedefop.europa.eu> or [www.europass.at](http://www.europass.at)

#### 5. OFFICIAL BASIS OF THE CERTIFICATE

<b>Name and status of the body awarding the certificate</b>  Lehrlingsstelle der Wirtschaftskammer  (Apprenticeship Office of the Economic Chamber; for the address, see certificate)	<b>Name and status of the national/regional authority providing accreditation/recognition of the certificate</b>  Bundesministerium für Arbeit und Wirtschaft (Federal Ministry of Labour and Economy)
<b>Level of the certificate (national or international)</b>  NQF/EQF 4 ISCED 35	<b>Grading scale / Pass requirements</b>  Overall performance: Pass with Distinction Good Pass Pass Fail
<b>Access to next level of education/training</b> Access to the <i>Berufsreifeprüfung</i> (i.e. certificate providing university access for skilled workers) or a vocational college for people under employment. Access to relevant courses at a <i>Fachhochschule</i> (i.e. university level study programme of at least three years' duration with vocational-technical orientation); additional examinations must be taken if the educational objective of the respective course requires it.	<b>International agreements</b> Between Germany, Hungary, South Tyrol and Austria, international agreements on the mutual automatic recognition of apprenticeship-leave examinations and other vocational qualifications have been concluded. Information on equivalent apprenticeship occupations can be obtained from the Federal Ministry of Labour and Economy.
<b>Legal basis</b> 1. Training Regulation for Waste Management and Recycling Specialist BGBl. II (Federal Law Gazette) No. 199/2021 (company-based training) 2. Curriculum framework (education at the vocational school for apprentices) 3. The present apprenticeship trade replaces the apprenticeship trade Waste Management and Recycling Specialist (Training and Examination Regulation BGBl. II (Federal Law Gazette) No. 129/1998 as amended by BGBl. II (Federal Law Gazette) No. 177/2005), which expired as of 30 of April 2021.	

#### 6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

1. Training in the framework of the given Training Regulation for Waste Management and Recycling Specialist and of the curriculum of the vocational school for apprentices. Admission to the final apprenticeship examination upon completion of the apprenticeship period specified for the apprenticeship trade concerned. The final apprenticeship examination aims to establish whether the apprentice has acquired the skills and competences required for the respective apprenticeship trade and is able to carry out the activities particular to the learned trade herself/himself in an appropriate manner.
2. Admission to the final apprenticeship examination in accordance with Article 23 (5) of the *Berufsausbildungsgesetz* (Vocational Training Act). An applicant for an examination is entitled to sit the final apprenticeship examination without completing a formal apprenticeship training if she/he has reached 18 years of age and is able to prove acquisition of the required skills and competences by means of a relevant practical or an on-the-job training activity of appropriate length, by attending relevant courses etc.

**Additional information:**

**Entry requirements:** successful completion of 9 years of compulsory schooling

**Duration of training:** 3 years

**Enterprise-based training:** Enterprise-based training comprises  $\frac{4}{5}$  of the entire duration of the training and focuses on the provision of job-specific skills and competences according to Article 3 of the Training Regulation, BGBl. II (Federal Law Gazette) No. 199/2021, enabling the apprentice to exercise qualified activities as defined by the profile of skills and competences specified above (cf. job profile).

**Education at vocational school:** School-based education comprises  $\frac{1}{5}$  of the entire duration of the training. The vocational school for apprentices has the tasks of imparting to apprentices the basic theoretical knowledge, of supplementing their enterprise-based training and of widening their general education in the framework of subject-oriented part-time instruction.

**More information** (including a description of the national qualification system) is available at:  
[www.zeugnisinfo.at](http://www.zeugnisinfo.at) and [www.edusystem.at](http://www.edusystem.at)

**National Europass Center:** [europass@oead.at](mailto:europass@oead.at)  
Ebendorferstraße 7, A-1010 Wien; Tel. + 43 1 53408-684